Name: Date:

**Inreach/Outreach**

(please give short bullet-point answers and elaborate more or less as you need to):

|  |
| --- |
| **What was groups attendance this week compared to last week and last year?**  **PREVIOUS WEEK** \_\_\_\_\_\_\_\_\_\_\_\_\_ **THIS WEEK** \_\_\_\_\_\_\_\_\_\_\_\_\_  **PREVIOUS YEAR** \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **How many guests did you have in your area this week?** |
| **Have all first-time guests received a personal contact?**  YES  NO |
| **Have all absentees received a contact**  YES  NO |
| **What were the positives and problems in your ministry Sunday (or Wednesday)?** |

## Leader Development

(please give short bullet-point answers and elaborate more or less as you need to):

|  |
| --- |
| **What teachers/leaders have you met with this week?** |
| **What leader training and development activities are you planning?** |
| **How many leaders and groups were involved in inreach/outreach this week?** |

## Contacts

(please give short bullet-point answers and elaborate more or less as you need to):

|  |
| --- |
| **Summary of personal contacts made:** |
| **Summary of witnessing relationships initiated:** |
| **Highlight needs you have observed in our church and community:** |